



## **EXCLUSIONS POLICY**

At times it is necessary for the Head Teacher to exclude a pupil from Calder Lodge School. This is always a difficult decision but can be essential to protect the safety of pupils and staff or continued good order within the school.

- Most exclusions are of a fixed term nature and are of short duration (usually between one and five days).
- Following exclusion parents / carers are contacted immediately where possible. A letter will be sent by post giving details of the exclusion and the date the exclusion ends. Parents / carers have a right to make representations to the school and to the Local Authority as directed in the letter.
- A return to school meeting will be held following the expiry of the fixed term exclusion and will involve a senior member of staff, the pupil and the parent / carer.
- During the course of a fixed term exclusion where the pupil is to be at home, parents / carers are advised that the pupil is not allowed on the school premises, and that daytime supervision is their responsibility as parents / carers. When requested curriculum work will be provided by the school.

Exclusion may be used for any or a combination of the following, all of which constitute examples of unacceptable behaviour:

- Verbal abuse to staff or pupils.
- Physical abuse or attack on staff or pupils.
- Indecent behaviour.
- Damage to property.
- Misuse of illegal drugs.
- Misuse of other substances.
- Regular absconding.
- Theft.
- Serious actual or threatened violence / intimidation.
- Sexual abuse or assault.
- Supplying an illegal drug.
- Carrying an offensive weapon.
- Arson.

- Unacceptable behaviour which has been previously reported and for which the school rewards and sanctions and other interventions have not been successful in modifying the pupils' behaviour.

This is not an exhaustive list and there may be other situations where the Head Teacher makes the judgement that exclusion is an appropriate sanction.

Permanent exclusions are always agreed with the pupil's Local Authority and parents / carers and invariably mark the end of a process which has included extensive consultation with officers of the Local Authority, parents / carers and the pupil. These discussions will have focused on the attempts made by the school to support the pupil and manage his behaviour, very often in increasingly difficult circumstances. Very often fixed term exclusions will have preceded this action. Permanent exclusion will invariably be in response to one or more of the behaviours identified above but will take account of increasing frequency and / or intensity.

As part of the process of permanent exclusion it is good practice to hold a review meeting which includes the parents/carers, Local Authority, and any other agencies involved with the pupil.

## **Exclusions Policy**

**Next review date:** September 2026

**Member of staff responsible for implementation and review:** Kelly Farnworth

**Position:** Head Teacher

**Approved by:** Dan Creed, Director

**Date:** September 2025